



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9648420
Procuring Entity CITY OF PASIG
Title Supply, Delivery, and Printing of Book Cards, Book Pockets, Borrower's Cards, and Catalog Cards for the Pasig City Library
Area of Delivery Metro Manila

Solicitation Number: 100-23-01-224	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	3
Classification: Goods	Document Request List	5
Category: Printing Services	Date Published	12/04/2023
Approved Budget for the Contract: PHP 37,000.00	Last Updated / Time	03/05/2023 15:57 PM
Delivery Period: 30 Day/s	Closing Date / Time	09/05/2023 17:00 PM
Client Agency:		
Contact Person: ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461 bidsandawards@pasigcity.gov.ph		

Description

Items Quantity / Units

1 Book card,
- details
title: Pasig City Library and Learning Resource Center
book card color: green
book card dimension: 5"/3.2"
100gsm
(see attached sample picture) 1000 pcs.
2 Book pocket,
- book pocket color: ceam
dimension: 6.3"/3.5"
250gsm 1000 pc
3 Borrower's Card,
- Title: Pasig City Library and Learning Resource Center
borrowers' card
dimension: 5"/3"
card color: pink
100gsm

front and rear sample picture attached 1000 pc
4 Catalog Card,
- dimension: 5"x3"
120gsm
card stock color: white 2000 pc

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:
ATTY. JOSEPHINE C. LATI-BAGAOISAN
BAC Chairperson

THRU:
ATTY. PONCE MIGUEL D. LOPEZ
Officer In Charge, Procurement Management Office
4th Floor, Pasig City Hall,
Caruncho Avenue,
Pasig City

DATE : _____
COMPANY'S NAME : _____
PhilGEPS REFERENCE NUMBER : _____
PROJECT TITLE : _____

Remarks
New closing date, May 09, 2023 at 5:00 PM

Please be guided accordingly

Created by ATTY. PONCE MIGUEL D. LOPEZ
Date Created 11/04/2023

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